



# The Ridge News.



# Careers week



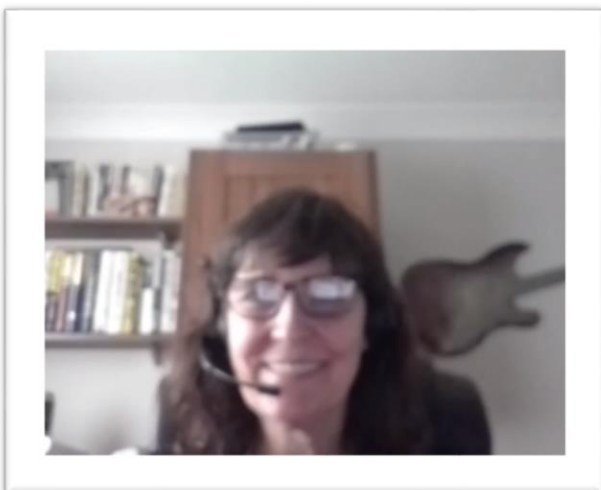
16.3.21 Designed by hub 2.

# Careers week

**During careers week all hubs interviewed Michelle Kendall who is a careers and transitions advisor for Doncaster Council.**

**Michelle supports our learners through the transition from College into employment.**

**Michelle ensures learners are given advice on careers and opportunities that may be available to them when they are ready to leave college.**



# Getting to know Michelle.

Learners set up a Zoom meeting to get to know Michelle.



## We asked Michelle...

1. Do you have a nickname? **Shelley.**
2. What is your dream job? **I'm doing my dream job.**
3. What do you fear the most? **Spiders.**
4. What song do you like to listen to the most? **My heart will go on.**
5. Name one thing your bucket list: **To see the Northern Lights.**
6. What is your hidden talent? **I used to knit.**
7. What is your favorite food? **Chocolate.**
8. What is your favourite place? **Italy.**
9. Who is your favourite superhero? **Superwoman.**
10. What is your favourite game show? **The Chase.**

Hub 1

# Career's week

Hub 1 interviewed Michelle Kendall who is a careers and transitions advisor for Doncaster Council.

We researched what a careers and transitions advisor does.

TG – A careers advisor advises on interviews and work placements.

LD – A careers advisor provides advice and support for young people and the unemployed.

GB – They provide advice and guidance services on careers.

BD – They advise people on careers, interviews and work placements.

BB – It is a general service for young adults, unemployed, career changes and students.

Hub 1

# Questions for Michelle

**AR – How did you get your job?**

I saw it advertised In the paper, filled in an application form and was interviewed by 2 people.

**TG – How many hours do you work?**  
37 hours a week,  
Monday to Friday.

**BD – What time do you start and finish?**  
I work flexible hours.

**JA – Did you need A CV for your job?**  
Yes I did, always tell the truth.

**TJ – What qualifications did you need?**  
ICT, maths, english and  
Communication level  
6.

Hub 1

# Questions for Michelle

**BB – What skills and qualities do you need?  
Listening, IT, Caring,  
Confidence and time  
keeping.**

**TJ – Do you have to  
wear a uniform?  
I have to dress smartly.**

**AR – Is your job part  
Time or full time?  
It is full time.**

**LD – Can you make a  
career out of gaming?  
Yes, you need a good  
personality, some are  
self-employed.**





J.S-How many schools or colleges do you work with? About 12.

R.A- How long have you been in your job? I have worked in this field for 20 years.

Pbe-What are the three main tasks you have to do? Meet young people one to one, I go into all schools & colleges and I have contact with parents.

T.T - How many people are in your team? One more.

J.S - Do you work as a part of a team? I do.

H.B-Do you like your job? I do like my job I meet some really lovely young people.



RS - What time do you start and finish?  
I am flexible.

AH - What qualifications do you need for your job?  
Level 6 degree.

PBr-How many holidays do you get each year?  
33 days annual leave plus all bank holidays.

JL-What is your favourite part of the job?  
Meeting young people.

CB-have you always been a transitions manager?  
No I have done this job for 9 years.

AM-What are the top three skill you need in your job role?  
Listening, being organized, caring personality.

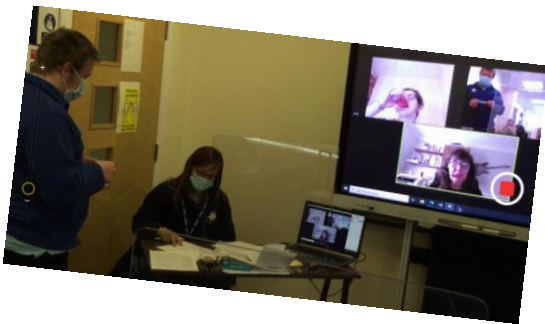




***Interview with Michelle Kendall.  
Local authority transition officer.***

What does transition mean?

I sit and listen to the learners voice in meetings and find out what jobs they are interested in and if they want to go into further education.

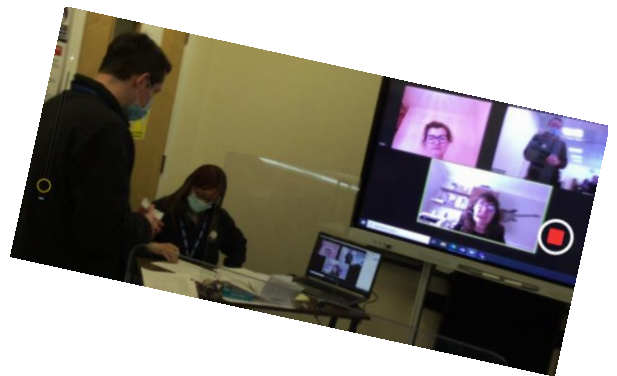


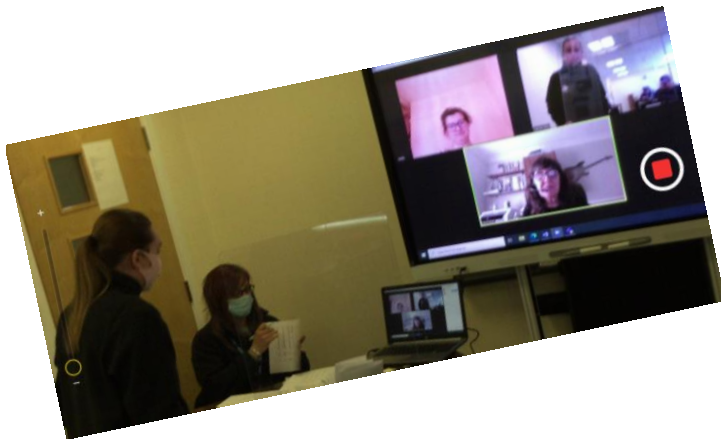
How long does a transition take?

It can take as long as it is needed, I take learners on from year 13 & 14.

Do you work as part of a team?

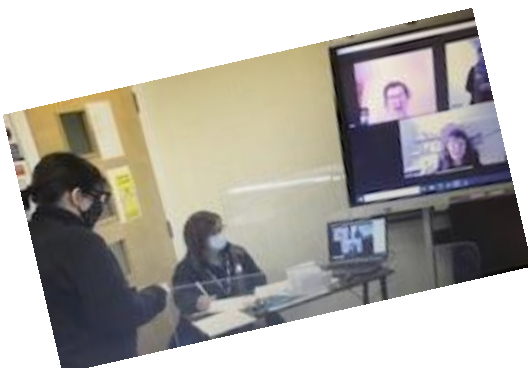
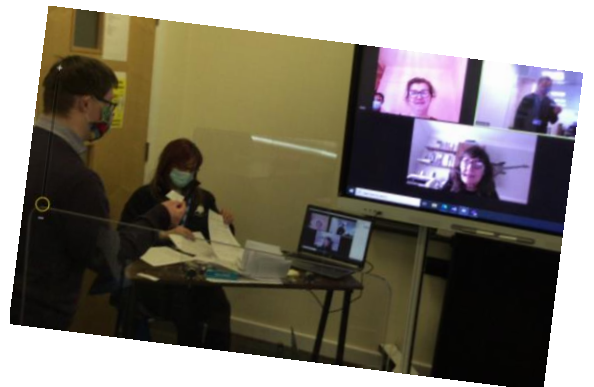
Yes I work alongside another person I also work with social workers and the SEND team.



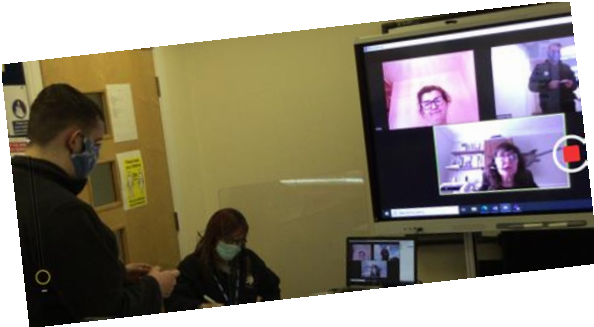


Did you go to university?  
Yes I did a degree which was called information guidance.

Do you have a lot of paper work to fill out?  
Yes I have a lot of forms to fill out with their personal information, also I have to record the conversations I have with learners and their families.



Do you have many holidays?  
Yes I am very lucky I have 33 days a year and I am also lucky enough to have all Bank holiday days off.

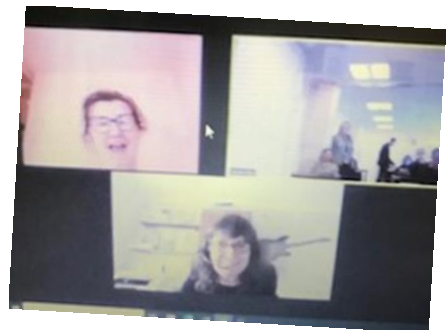


What are your skills and qualities?

Good communication skills, good listener and I am helpful.

How many hours do you work, do you work weekends?

I work 37 hours over 5 days. No weekends and I don't work past 7pm.



Do you find your job rewarding.

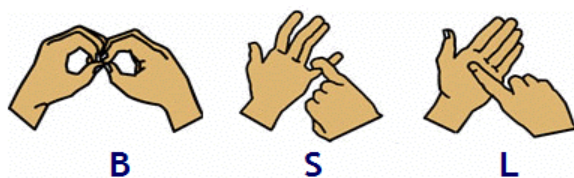
Yes I get to meet a lot of friendly lovely people and I enjoy helping people move on and be happy.



What is your main job role?

I go into schools and have meetings with learners to find out what they would wish to do after leaving college. I listen to the young persons voice.

This half term Hub 2 are going to learn how to sign the alphabet in British sign language.



Today we learned how to sign



R



O



L



E



S



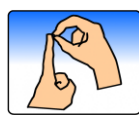
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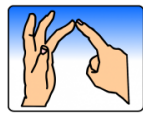
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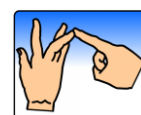
E



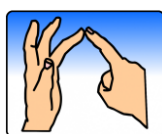
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S

Roles And Professions

# Wordsearch

Find the words in the wordsearch below.

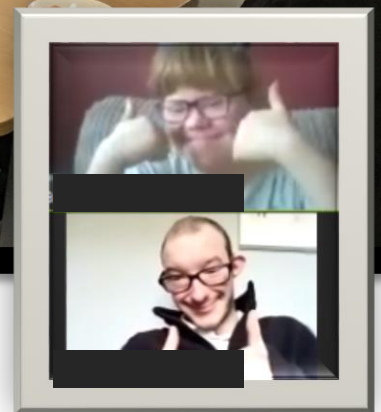
A	v	l	n	D	e	r	u	i	o	y
d	c	n	C	o	u	n	c	i	l	t
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Y	o	u	n	g	p	e	o	p	l	e
w	e	r	d	q	w	e	t	y	f	v
s	w	e	f	g	h	r	t	y	c	b
z	x	s	x	c	v	t	f	v	b	n

## Careers Words

- \* Advisor
- \* Doncaster
- \* Council
- \* Transitions
- \* Interview
- \* Young people
- \* Apply
- \* Jobs



This newspaper was  
designed by hub 2



## Hub 2

T.T, C.B, J.L, P.Br, H.B, J.S, R.S, A.M,  
P.Be, R.A, A.H



**A fun adventure, major challenge and a wide range of activities offer endless possibilities to anyone aged 14 to 24. Millions of young people in the UK have already taken part in the world's leading youth achievement award – pushing personal boundaries, gaining new skills and enhancing their CVs and university applications.**



**Our vision is to be recognised by our customers and critics as a community café who specialise in simple breakfast items, light lunches, cakes, cookies and beverages. We aim to exceed expectations in all respects.**

**We are a business with an aim to offer young people and adults work experience and employment. We aim to train and up skill students, staff and volunteers.**